

Credit for Standardized Examinations

College Level Exam Program (CLEP)

The College Level Examination Program (CLEP) is administered by the College Board and offers subject level examinations to allow students document their existing knowledge for 100 and 200 level collegiate courses. A fact sheet is published for each exam that provides a description of the exam content, required knowledge and skills, and study materials. For a complete description of CLEP exams, visit the website: <https://clep.collegeboard.org/exams/offered>.

Thomas Nelson Community College awards advanced standing credit for CLEP exams in accordance with Virginia Community College System (VCCS) policy, which sets 50 as the minimum acceptable exam score. Credit may be awarded differently for scores that exceed the minimum. Faculty within the subject area review the learning objectives for CLEP exams and determine equivalent courses offered at the College. Credits are awarded as follows:

College Level Exam Program (CLEP) Exam Title	Minimum Score	Thomas Nelson Equivalent Course(s)	Credits Awarded
American Government	50	PLS 135	3
American Literature	50	ENG 241 & 242	6
Analyzing and Interpreting Literature	50	ENG 125	3
Biology	50	BIO 101 & 102*	8
Calculus	50	MTH 263	4
Chemistry	50	CHM 111 & 112*	8
College Algebra	-	No Equivalent Course	0
College Composition	50	ENG 111	3
College Composition Modular	50	ENG 111^ #	3
College Mathematics	50	MTH 154	3
English Literature	50	ENG 243	3
English Literature	62	ENG 243 & 244	6
Financial Accounting	53	ACC 211	3
French Language	50	FRE 101 & 102	8
French Language	59	FRE 101, 102, 201 & 202	14
German Language	-	No Equivalent Course	0
History of the US I: Colonization to 1877	50	HIS 121	3
History of the US II: 1865 to Present	50	HIS 122	3
Human Growth and Development	50	PSY 230	3
Humanities	-	No Equivalent Course	0
Information Systems	50	ITE 115	3
Introduction to Educational Psychology	-	No Equivalent Course	0
Introductory Business Law	50	BUS 241	3
Introductory Psychology	50	PSY 200	3

Introductory Sociology	50	SOC 200	3
Natural Sciences	-	No Equivalent Course	0
Precalculus	50	MTH 161 & 162	6
Principles of Macroeconomics	50	ECO 201	3
Principles of Management	50	BUS 200	3
Principles of Marketing	-	No Equivalent Course	0
Principles of Microeconomics	50	ECO 202	3
Social Sciences and History	-	No Equivalent Course	0
Spanish Language	50	SPA 101 & 102	8
Spanish Language	63	SPA 101, 102, 201 & 202	14
Western Civilization I: Ancient Near East to 1648	50	HIS 101	3
Western Civilization II: 1648 to Present	50	HIS 102	3

* Credit awarded once student enrolls in and completes a laboratory section with a grade of "C" or higher

^ The College Composition Modular exam includes two essays that must be graded by the College. This may prolong the time to receive a decision on awarding of credit.

Students who complete the College Composition Modular exam within 18 months of requesting transfer credit evaluation need to request that the College Board send the essays to Thomas Nelson. Students who complete the exam more than 18 months prior to requesting transfer credit evaluation or who previously had their essays sent to other institutions will need to take the optional essay portion of the exam and have those essays sent to Thomas Nelson.

Students seeking credit for **College Level Exam Program (CLEP)** should complete the following steps:

1. Complete and submit the *Request for Transfer Evaluation* form to Enrollment Services, Griffin Hall, Room 208 (Hampton campus) or Student Services, Room 117 (Historic Triangle campus). The form can be obtained at these offices or on the College website.
2. Review the options for requesting official score reports on the College Board website: <http://clep.collegeboard.org/about/score>.
3. Request that official score reports be mailed to one of the following addresses:
 - **Hampton Campus:** Thomas Nelson Community College, Enrollment Services, Griffin Hall, Room 208, 99 Thomas Nelson Drive, Hampton, VA 23666.
 - **Historic Triangle Campus:** Thomas Nelson Community College, Student Services Office, Room 117, 4601 Opportunity Way, Williamsburg, VA 23188.
4. The student will be notified by a representative from Enrollment Services (Hampton campus) or Student Services (Historic Triangle campus) when the process is complete.