



Local College Board Meeting Minutes of the Executive Committee

November 16, 2022

5:00 PM – 6:00 Pm

99 Thomas Nelson Drive

Harrison Hall President's Conference Room

Members in Attendance: Dr. Joyce Jarrett, Mr. Mike Kuhns, Dr. Linda Reviea, Dr. Jonathan Romero, Dr. Vince Warren, and Dr. Donna Woods

Recommendations for the College Board Awards

- The Ad Hoc Committee for the 2022-2023 College Board Awards has been appointed. The members include Dr. Vince Warren (chair), Dr. Keisha Melvin, and David Durham
- The committee reviewed the criteria for the Thomas Nelson College Medallion and the Dana B Hamel Awards to determine if the criteria were sufficient to guide the board in selecting worthy recipients.
- The committee recognized some duplication in the two awards. While the Thomas Nelson Medallion Award honors citizens who exemplify the spirit and highest ideas of Thomas Nelson— patriots, statesmen, and governor, the Dana B. Hamel Award also recognizes individuals (or entities) for their commitment to public service. Additionally, the Hamel Award recognizes those who foster access to higher education and/or those promoting an understanding of the role of workforce development as an essential part of the VPCC mission.
- Given that (1) the Thomas Nelson award no longer reflects the name of the institution and that (2) the three specific criteria in the Hamel award, the committee, after in-depth discussion, voted to recommend to the full board to sunset the Thomas Nelson Medallion Award, since the Hamel award would allow the college to continue to recognize the same caliber of exemplary recipients as it has in the past.
- The committee also discussed the awards selection process. The Ad Hoc Awards Committee is typically presented a list of previous award nominees and awardees to catalyze discussion. While such a list is helpful, it was suggested that canvassing the college community for recommendations would also be a valuable resource for the Ad Hoc committee.
- Dr. Warren, this year's Committee chair, requested that the institution create the necessary technological infrastructure for the committee to solicit award nominations from VPCC faculty, staff, and students.

Joint Executive Committee Meeting with the Education Foundation Board

- Members concurred as to the importance of the close collaboration between the VPCC Local College Board and the Thomas Nelson Education Foundation.
- While designating a local board member to attend Foundation Meetings is a good first step, it was the consensus of the committee that increased interaction between the two groups would give all a better understanding of both entities.
- It was recommended that the incoming Chair of the Education Foundation Board be invited to meet with the Local Board Executive Committee to further such a discussion.

Committee Chair Reports

- **Curriculum, Instruction, and Student Services Committee**

The Committee Chair, Dr. Jonathan Romero shared that:

- the committee has strong, knowledgeable, and collaborative leadership.
- The Committee's current priorities are student success, student support services, and academic program health.
- There is a strong focus on student recruitment and mandatory academic advising.
- The One-Door approach to Onboarding: There is a new system-wide initiative to streamline the new student onboarding and enrollment process. This process includes prospective students who have an interest in workforce development and credit courses.
- The college website's enrollment areas are being examined to determine if prospective students can find relevant information in less than 5 clicks.
- There is a discussion regarding how we expand the Phoebus High School ACE Academy model of dual enrollment, however teacher credentialing remains a challenge for the high schools.
- In compliance with SACSCOC accreditation principles, the Vice Presidents for Academic Affairs and Student Success are collaborating to ensure that dual enrollment high school teachers receive the same resources, and classroom supervision as our college faculty.

- **Budget and Finance Committee**

The Committee Chair, Dr. Linda Reviea shared that:

- The budget and finance staff have been proactive in their review of policy and procedures.
- The staff's responses are clear and succinct, and Mr. Tim Crittendon was acknowledged for his expertise.
- The committee has been working with staff to develop a timeline to receive budget and finance reports
- The VP for Finance and Administration has identified a staff member to assist with monthly reporting.
- A Budget and Finance Committee member will be leaving the Board. Dr. Brannon will contact the City of Newport News to identify a replacement for the Board. The Committee will need to identify a new representative as well.

- **Facilities Committee**

The Committee Chair, Mr. Mike Kuhns shared that:

- The clearing and stabilization of the Mary T. Christian Auditorium site were completed in 2021, however, it is taking much longer than expected to start rebuilding. This is not uncommon with state-funded projects.
- The retrofitting of Hampton IV is near completion. We have a five-year lease in the Hampton IV location which will house the offices and classrooms that are offline due to the Auditorium collapse.
- We anticipate moving into Hampton IV in Spring 2023.
- Diggs, Moore, and Harrison Halls can be demolished, as planned, once Hampton IV is complete.

Report from the President

Dr. Brannon shared the following proposal to develop land that would support a new Skilled Trades Center in Southeast Newport News and an Athletics Field on the Hampton Campus.

- The Skilled Trades Center would be a public/private partnership with the City of Newport News
 - Steel frame building with facade appropriate for revitalization area (see photos below)
 - Large rollup doors (12'W X14'H), minimum 2, in the rear of the building
 - Total square footage – 15,000
 - Industrial shop space for trades training – 9,000 square feet
 - Classroom (6), Office (5), Restrooms – 6,000 square feet
 - Expandable to 20,000-25,000 square feet as programs grow
 - Training programs delivered – Skilled trades to include shipbuilding/ship repair occupations, commercial and residential construction trades, infrastructure-related occupations; allied health; business, and IT
- VPCC would contribute \$500,000 to the creation of the building, and seek additional support from the City of Newport News and private business industries.



Pic 1: Toano Site - Steel Frame Building



Pic 2 Center for Excellence Facade

- **Consideration for an Athletics Field in Hampton is in the exploratory Phase:**
 - There is land purchased by former President Taylor that is adjacent to the campus.
 - We seek to develop that land into a multipurpose athletics field for college and community use.
 - The field would support our low-cost athletics programs (e.g., Baseball, Softball, Field Hockey, Soccer, and Track)
 - Funding: We anticipate using \$2M of the 4M dollars available in the Fund Balance
 - Additional research must be completed to determine the feasibility and total costs of developing the land



Location of the available land at the Hampton Campus



Vision for a Multipurpose Athletics & Community Field

Meeting adjourned at 6:15 PM

Respectfully submitted,

J. Porter Brannon

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