

Curriculum, Instruction, and Student Services Committee

August 10, 2022

August 17, 2022

Hampton III, Room 717 – 4 p.m.

Attendees:

Ms. Izabela Cieszynski, Mr. David Durham, Dr. Joyce Jarrett, Dr. Keisha Melvin, Dr. Jonathan Romero, Dr. Donna Woods

College Staff:

Dr. Porter Brannon, Mr. Steven Felker, Dr. Jeannetta Hollins, Mr. Paul Long, Dr. Kerry Ragno, Ms. Barbara Mason

Dr. Jonathan Romero called the meeting to order at 4 p.m.

Dr. Kerry Ragno introduced herself and shared that she started with the College in July. Dr. Ragno previously served as an Academic Dean at Tidewater Community College for the last nine years and prior to that was a fulltime faculty member in the Early Childhood program. Dr. Ragno and her family love to travel and just returned from a trip to Europe. She is looking forward to working with the College Board and the return of faculty and students to the campus.

The following agenda items were presented to the committee for discussion and action.

1. The CISS meeting minutes from May 11, 2022, were reviewed. There was not a full quorum for voting and the committee agreed to meet prior to the full College Board meeting on August 17, 2022, to vote on the minutes. The CISS Committee met on August 17, 2022, and Mr. David Durham moved and Ms. Izabela Cieszynski seconded the motion to pass the minutes. **Passed**

RECOMMENDED ACTION: *The Virginia Peninsula Community College Board approves the CISS Committee meeting minutes from May 11, 2022, as presented.*

2. Nursing/Pre-Dental Admissions Plan: Advising Plan for Students Not Admitted into Selective Admissions Programs. Mr. Paul Long explained that the Dental Hygiene and Nursing AAS programs have a selective admissions process and space in these programs is limited. Students who apply are not guaranteed admission. The proposed advising plan guides and advises students who are not accepted into one of these programs to alternate options to continue their education at the College. The members of the committee had a fruitful discussion and provided feedback to include: adding the Health Science Degree as an additional pathway in slide 9, add a voice over to the slide deck, add hyperlinks to the *Educational Pathways to Careers in Allied Health* chart. The committee commended the work that was done to include a solid pipeline to include pathway options, and an advising model for students and believes this is a great start to keeping our students informed about their degree options. **Acknowledged**

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RECOMMENDED ACTION: *The Virginia Peninsula Community College Board acknowledges the Advising Plan for Students Not Admitted into Selective Admissions Programs, as presented.*

3. Priorities for Academic Year 2022-2023

Dr. Ragno shared the priorities for Academic Year 2022-2023

- Build infrastructure to improve retention
Standard procedures processes and practices

- Continue to look at program health
Engage faculty with this activity

- Culture of Assessment

RECOMMENDED ACTION: *The Virginia Peninsula Community College Board acknowledged the priorities for Academic Year 2022-2023, as presented.*

There being no other business or announcements, the meeting adjourned at 4:38 p.m.

Minutes submitted by Barbara Mason